

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 5 SEPTEMBER 2023  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

**Present:** Cllrs P. Ralph, W. Kapp, J. Spencer (Committee Chair) A. Van Koolbergen (Committee Vice Chair) and G. Yeates. Mrs S. O'Connell (Deputy Clerk)

In attendance: 1 member of the public

**23163 Apologies for Absence**

None.

**23164 Declarations of Interests**

None.

**23165 Public Session**

None.

**23166 Minutes of the Last Meeting 1 August 2023**

**RESOLVED** that the Minutes of the Meeting 1 August 2023, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**23167 Matters Arising from the Minutes**

None

**23168 Planning Applications Received**

- a) App. No. BE/64/23/HH  
Site 13 Newtown Avenue, Bersted.  
Application Proposed side floor bedroom extension.  
**RESOLVED** to make the following comment: NO OBJECTION but make the following comment that the proposal is close to the boundary and may cause issues with any future maintenance.
- b) App. No. BE/73/23/HH  
Site 64 Markfield, Bersted  
Application Front Single storey extension.  
**RESOLVED** to make the following comment: NO OBJECTION
- c) App. No. BE/88/23/PL  
Site 14 New Barn Lane, Bersted  
Application Replace existing kitchen window with French door to lead onto garden.  
**RESOLVED** to make the following comment: NO OBJECTION
- d) App. No. BE/89/23/HH  
Site 17 Frandor Road, Bersted  
Application Detached double garage  
**RESOLVED** to make the following comment. Members observed that the proposed garage may change the look of the estate but see no reason to object. No Objection
- e) App. No. BE/90/23/HH  
Site 3 Bucksham Avenue, Bersted  
Application Loft conversion  
**RESOLVED** to make the following comment. NO OBJECTION
- f) App. No. BE/92/23/HH  
Site 280 Chichester Road, Bersted  
Application Single storey rear addition & alterations  
**RESOLVED** to make the following comment. NO OBJECTION

- g) App. No. WSCC/032/23  
 Site Bartons School, Lethaby Road, Bersted  
 Application Continued siting of a single storey modular building to provide one classroom for 30 pupils, for temporary period of two years (variation of condition No. 1 of planning permission WSCC/035/21 to allow the continued siting and use of temporary classroom for an additional two years).

**RESOLVED** to make the following comment. NO OBJECTION

**23169 Planning Decisions**

Members noted the list of decisions made by Arun DC.

**BE/1/23/RES** Nursery Fields, Chalcraft lane – approved subject to conditions.

**BE/66/23/L** Rambler Cottage, Shripney lane – approved subject to conditions.

**BE/65/23/HH** 1 Babsham Cottages, Babsham Lane – approved subject to conditions.

**BE/68/23/HH** 3 Babsham Cottages Babsham Lane Bersted PO21 5EL-approve conditionally.

**BE/71/23/PL** Land to the rear of Regal House Shripney Road Bognor Regis PO22 9NP -refused.

**BE/76/23/HH** 37 Norbren Avenue, Bersted – approved subject to conditions

**23170 Network for Neighbourhood Planning**

To consider the proposal by Middleton-on-Sea Parish Council to have an informal network hub to discuss neighbourhood development plans, infrastructure, environmental issues, and changes in government policy. Members agreed that this could be a good forum and Cllr Spencer & Van Koolbergen volunteered to represent Bersted.

**RESOLVED** to agree Cllrs Spencer and Van Koolbergen would attend any meetings.

**ACTION** the Deputy Clerk to inform the Clerk at Middleton on Sea Parish Council.

**23171 BE/71/23/PL – Land to the rear of Regal House Shripney Road Bognor Regis PO22 9NP.**

Members to consider the request from the applicant representative to reconsider the Committees Objection. The Deputy Clerk informed members that since the email from the case officer asking the Parish Council to reconsider their objection, this application had now been refused by Arun DC on 21 August.

Cllrs Spencer and Yeates declared a personal interest.

**23172 BE/96/23/A Planning consultation-The Bognor Regis Retail Park, Unit 2 & 3 Rowan Way Bersted PO22 9TR.** External signage.

Members to consider the application, comments due by 21st September 2023.

**RESOLVED** to make the following comment; NO OBJECTION but would ask that a condition is given to have any external illuminations turned off when the shop is closed. Also please consider the plain frontage on the other unit is given some colour/art work to break up the dark look.

**23173 Correspondence**

a) Email from Chichester Road resident regarding concerns over speeding.

b) Notification of a Planning Committee Meeting at 2:00 pm on the 6th September 2023, reference BE/61/23/RES and East of Shripney Road & South of Hadden House Shripney Road Bersted PO22 9NW

c) Notice of planning appeal for BE/30/23/HH – 2A Stroud Green Drive – Bersted PC did not object.

**23174 Matters Arising**

None.

There being no further business the Chairman closed the meeting at 19:44

**Signed..... Committee Chairman      Date .....**