

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 6 JUNE 2023
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: Cllrs D. Lainchbury, P. Ralph, J. Spencer (Committee Chairman) A. Van Koolbergen and G. Yeates.

Mrs S. O’Connell (Deputy Clerk) and June Milson (Trainee Clerk)

In attendance: 0 members of the public

23049 Election of Committee Chairperson

The Deputy Clerk informed members she had not received any nominations.

Cllr Lainchbury proposed Cllr Spencer and was seconded by Cllr Yeates. No other nominations were put forward. Cllr Spencer was elected unopposed as Committee Chairperson.

RESOLVED Cllr Spencer was elected as Committee Chairperson of Planning and accepted the position.

23050 Election of Committee Vice Chairperson

The Deputy Clerk informed members she had not received any nominations. Cllr Spencer proposed Cllr Van Koolbergen and was seconded by Cllr Yeates A vote took place and Cllr Van Koolbergen was elected as Committee Vice Chairperson.

RESOLVED Cllr Van Koolbergen was elected as Committee Vice Chairperson of Planning and accepted the position.

23051 Apologies for Absence

None.

23052 Declarations of Interests

None

23053 Public Session

None

23054 Minutes of the Last Meeting 2 May 2023

RESOLVED that the Minutes of the Meeting 2 May 2023, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

23055 Matters Arising from the Minutes

Cllr Yeates enquired of an update for 22450. Deputy Clerk advised the application was due in May but to date this has not been received.

23056 Planning Applications Received

- a) Application No. BE/21/23/RES
 - Site The Cottage, Shripney Road, Bersted
 - Application Approval of reserved matters following outline consent BE/69/19/OUT relating to layout, scale, appearance, and landscaping for the erection of 20 dwellings at The Cottage, Shripney Road. RE ADVERTISED DUE TO AMENDED DESCRIPTION.
- Bersted has objected to this already and the application is going to Arun DC planning committee on 7 June.

RESOLVED to make the following comment: **Objection** remains in place. Cllr Spencer will be attending the Arun DC Planning Committee on 7th June.

- b) Application No. BE/39/23/TEL
 Site Land opposite junction with Westfield, Rowan Way, Bognor Regis
 Application Prior approval under Schedule 2 Part 16 Class for proposed 5G telecoms installation, H3G 15m street pole and additional equipment cabinets.
 Discussions were held around the proposed site being obstructive to pedestrians and within the cycle way. There is a large Tree in situ also. It was noted the pathway will be widened but concerns that this will not resolve the obstruction. Cllr Yeates would like to know if there is a plan going forward of how many installations there are going to be and is there a possibility that this application could be tagged onto existing equipment?
RESOLVED to make the following comment: **Objection** referring to Government advice stating there should be no obstruction to cyclists or pedestrians. Also, clarification that they have considered adding to the mast and base units already existing in Rowan Way opposite Addison Way.
ACTION Deputy Clerk to enquire with WSCC if there is an ongoing future plan for installation of 5G telecoms. along with enquiring if applications be tagged onto existing equipment.
- c) Application No. BE/46/23/HH
 Site: 1 Warblers Way, Bersted
 Application: Single storey side extension with rooflights
RESOLVED to make the following comment. **No Objection** with the following comments. Assurances that this meets with Arun DC Parking Standards.
- d) Application No. BE/49/23/HH
 Site Springfields, Chichester Road, Bersted
 Application Conversion of loft to habitable use including the installation of 2 No. rear dormers with balconies, front rooflights and installation of 1 No. side door.
RESOLVED to make the following comment. **No Objection**
- e) Application No. BE/51/23/OUT
 Site Land at Heath Place, Bersted
 Application Outline application with all matters reserved except access for use of site for housing (re-submission of withdrawn application BE/147/22/OUT)
 Discussion was held around Vehicle Access and Parking along with insufficient information available to make an informed decision at this time.
RESOLVED to make the following comment: **Objection** due to insufficient information available as to how parking arrangements for proposed properties will affect the access.
- f) **BE/27/23/PL - Land adjacent 41 Birdham Close.** The Deputy Clerk had previously circulated an email from the case officer asking the Planning Committee to re consider their objection. Members had agreed to reconsider and withdraw the objection regarding the position of the parking spaces due to WSCC Highways not raising any concerns.
RESOLVED to withdraw the objection regarding the position of the parking spaces due to WSCC Highways not raising any concerns.
ACTION The Deputy Clerk to inform the case officer.
- g) **WSCC/021/23** – Elbridge Farm, Recycling Centre, Chichester Road
 Application - Regularisation, consolidation and extension to the existing waste transfer facility including an increase in throughput of waste.
 The Deputy Clerk informed members that the application had only been received today and recommended an extension of time is requested so that the committee can consider the application fully at the Planning Committee Meeting on 4 July. Members agreed.
RESOLVED to request an extension of time to respond by 6 July.

23057

Planning Decisions

Members noted the list of decisions made by Arun DC.
 BE/20/23/HH – 99 North Bersted Street – Approved subject to conditions
 BE/25/23/HH - 50 Whiteways, Bersted – Approved subject to conditions
 BE/30/23/HH – 2a Stroud Green Drive – Refused – due to height of fence
 BE/35/23/HH – 21 New Barn Lane - Withdrawn

23058

Operation Watershed – The Oaks, Shripney

To agree a date in June for a meeting of the working group to review costings of detailed design, ecology survey, topographic survey, flood risk activity permit submission.

(Cllrs Greenway, Lainchbury, Spencer and Yeates form the working group)

The Deputy Clerk informed members a date for Monday 19 June at 1.30pm had been requested. Arun Drainage engineer Paul Cann has sent over some figures from contractors for the working group to consider. Members agreed to meet on 19 June at 1.30pm.

RESOLVED Agreed to the Meeting date of 19 June 2023 at 1.30pm.

23059

Rife between Sunningdale Gardens and Addison Way.

Members to consider writing to Environment Agency asking for work to be done to clear brambles and trim trees.

Residents have concerns about the height of the trees and the lack of maintenance taking place on the west bank. The Environment Agency had said they would address this but so far no work has taken place.

RESOLVED To agree the Parish Council will write to the Environment Agency requesting work takes place.

ACTION The Deputy Clerk to prepare a letter.

23060

Arun DC – Bersted Advisory Group Meeting

Members to consider topics to raise at the Advisory Group Meeting.

The Deputy Clerk informed members that a meeting was scheduled for 14 July, time to be confirmed.

The following topics were discussed and agreed to be raised at the Meeting on 14 July.

- Allotment request – could more be allocated?
- Haul Road – Bersted PC feel this is a necessity while construction takes place. See point below re traffic.
- Phasing - reconsider their options of starting at the north and south of the site.
- GP and Dentist facilities are essential.
- What provision is there to alleviate the heavy use of traffic along Chalcraft Lane as it appears this will be the only access out of the site. Mitigation is required.

RESOLVED to raise the above topics and inform the Planning Officer at Arun DC.

23061

Correspondence

None

23062

Matters Arising

Cllr Spencer advised he had received many enquiries about non-bathing signs along the beach at Aldwick and Paghams saying Arun advise no swimming in these areas. Cllr Spencer requested Cllr Yeates make enquiries and report back to the committee.

ACTION – Cllr Yeates to make enquires with Arun DC and report back to the committee.

There being no further business the Chairman closed the meeting at 19:52

Signed..... Committee Chairman Date