

UPDATED 05/02/24	23-24 Budget	23-24 Actual	23-24 Budget	%	2023-24 NOTES -Election year
	No 1 Hall lettings casual	2,223.00	2,035	109	
	No 1 Hall lettings regular	14,001.00	14,385	97	
	No 2 Hall lettings regular/casual	4,848.00	2,500	194	
	Interest/Dividends CCLA	2,216.64	1,800	123	
	Playing Field/Football charges	860.00	1,400	61	Seasonal only & weather permitting. No football played in Dec
	PV Feed FIT income	1,263.49	2,000	63	
	Gifts & donations	1,000.00	0		Bognor Hotham Rotary Club-playscheme donation.
	Precept Income	143,324.00	143,324	100	
	VAT refunds	3,549.58			VAT returns: Q1, Q2 and Q3.
	TOTAL INCOME	173,285.71	167,444	103	
cc	EXPENDITURE	23-24 Actual	23-24 Budget	%	
	1 Total Staff Oncosts	72,395.09	89,400	81	Includes all oncosts, contingencies. Advised increase by NALC/LGA/National Employers.
	2 Total Contractor costs	15,313.12	20,000	77	Contractor costs and contingencies
	3 Chairman's Allowance	650.00	650	100	Per annum -every Jan
	4 Members' Allowance	1,361.06	7,672	18	March 2023, invoice received/paid in April 2023,+ May 2023 elected*3 Cllrs.
	5 Training Costs	795.58	1,000	80	Election year=New Councillor courses & Clerk training. Clerk*3 social media training and website training. GDPR training approved for ALL 22/6/23 and new Cllr training. Training x 3 at Angmering on 24.1.24
	6 Travel & subsistence	76.50	100	77	Deputy Clerk & Chair mileage.
	7 Clerk's Allowance	187.53	250	75	23-24 Additional £150 approved by Council for 2*60th celebrations for Deputy & Community Clerks.
	8 Arun DC Bins		900	0	Awaiting ADC invoices -Current bins: Shripney, North Bersted Street, Chalcraft Lane and Jubilee Field. Chalcraft lane bin installation approved from CIL monies. Each new bin costs 600 initially, £300 ongoing. (£300 installation/£300 annually to empty per bin),
	9 Water	328.00	1,000	33	£31.80 per month for waste, supply £24 per month. Castle water now £5 monthly for waste.
	10 Utility charges	3,839.94	3,900	98	Bills are based on actual usage, contract for fixed tariff secured for next 4 years. smart meter now installed.
	11 Janitorial	365.33	400	91	
	12 Refuse collection	868.20	900	96	12*73=876.
	13 Telephone/broadband	469.59	450	104	
	14 Postage & Stationery	353.70	500	71	allow for new Cllr cards. stationary bought in Jan 24
	15 Printing	1,109.02	1,600	69	Monthly lease fee £93.61*12=1,123.32+ actual printing
	16 Subscriptions	3,452.05	3,200	108	TOTAL WSALC/NALC/SLCC/ALCC/CPRE/AiRS/ICO
	17 Insurance	1,808.16	1,767	102	Annual payment, secured contract fixed for 3 years, with option to fix for further 2 years.
	19 Website/Sharepoint	2,044.80	2,436	84	24/25: I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 705.60,(12*58.60) Domain 60=TOTAL 765.60.
	20 Parish Consultations/grant adverts	1,535.00	2,500	61	Regular Buzz articles in external magazines reduced to bi-monthly.
	21 Property Maintenance	1,054.80	1,000	105	Hoover 130, blind 8, draft exc 10.23, exterior signage 71, replacement socket 30, wood backplate 54.08, interior signage metal 492.50.
	22 Grounds Maintenance	2,324.91	2,000	116	Commitments: ROSPA playground inspection £209.40, Tree works & ditches £950 -Jubilee fields & Spinney Arun DC & pest control. Annual Pest control contract 415, rear fencing jubilee field 344.95, stroud green plants 22.88.
	23 Maintenance Contracts	2,757.12	2,650	104	Various service agreement: Scan Station CCTV maintenance £440, fire safety 80, street lighting bill up by 427.25, now 1,661.63.
	24 Comp Maint & Software	2,390.95	2,300	104	24/25: Microsoft licence office staff 370.18 (3*123.60) annual I.T support/service charge 1,320 & + QB subs=12*24, Hallmaster 145.=expected costs for 24/25=2,123.80.
	25 Office costs	500.00	500	100	Committed-Deputy/Community Clerk office refurb/dictaphone/desk.
	26 Vehicle Maintenance	141.22	1,000	14	Various tractor maintenance
	27 Vehicle Fuel	191.67	400	48	Tractor/ grounds equipment fuel
	28 Bank charges	78.00	169	46	£2 p.wk plus transaction costs HSBC
	29 Audit Fees	820.00	800	103	(internal) R.Hall 400-April (external) Moore Stephens 420-September.
	30 Other professional fees	155.82	200	78	W5CC payroll fees -CC1 (INCREASE IN COSTS)
	33 Grants	2,300.00	3,000	77	4sight £300, A&CCA(CAB) £500, Family Support (FSW) £500, Victim Support £100, Arun A Cappella £300, Bognor Foodbank £300, BRAFD Bognor Armed Forces Day 2023 £300.
	34 Summer Playscheme*	2,991.55	3,200	93	Freedom Leisure, Family Support Team (FSW) and Entertainers. Plus fresh fruit/snacks and drinks for children.
	36 Community Action	3,279.58	2,800	117	Coronation 100, Donations fresh food for families: 250*3 for Bersted Green School+250*3 Southway School. Christmas donations: £300 Bersted Green & Southway and £150 Bartons (Spring 2024-tbc), Tea & Coffee Club refreshments/entertainment and School Christmas card competition . Feb donations for half term Bersted Green & Southway £250 and Bartons £125
	38 Civic Functions	228.00	400	57	Includes Banner for Council events.
	39 Election costs (Reserve Account)	1,767.00	1,750	101	
	43 Projects/reserves*+ BPP Objective		4,000	0	*Commitment up to 4k in Reserves-Parish business plan objective-speed Indicator device-F&GP November item/Council December item.
					1,767 =I.T Reserves spend: laptops x3 as approved by Council.
	44 H&S*	3,009.76	2,800	107	Jubilee Hall wall mounted replacement noticeboards £1,211.25. Water pump and hose purchased for carpark at £61.98, EPC certificate costs £249, Tree surgeon -Spinney £800-date tbc.
	Total 23-24 Actual	130,943.05	167,594	78	
Note from Clerk/RFO-Income & Expenditure	CC43 Emergency H&S -Tree surgeon -Spinney £800.				
Additional note from Clerk/RFO-Budget 24/25	24/25 Budget -Second draft of budget was reviewed at F&GP on 28/11/23, will go to Council on 12/12/23 to be noted and then 16/01/24 for ratification.				