



**Bersted
Parish Council**

**Clerk/RFO to the Council
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NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL BE HELD AT BERSTED JUBILEE HALL 19:00 ON TUESDAY 27th FEBRUARY 2024.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business which is set out on the agenda given below.

Members of the Committee: Cllrs A. Van Koolbergen (Chair), K. Greenway (Vice Chair), A. Smith, J. Spencer, and G. Yeates, as Chairman & Vice Chairman of Council *ex officio*.

Clerk/RFO also in attendance.

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

- 1. Apologies for Absence**
- 2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy, to a maximum of 15 minutes.

- 3. Minutes of the Meeting of 30th January 2024.**

To consider, and if agreed, approve the Minutes of the Meeting of 30th January 2024.

- 4. Matters Arising from the Minutes**

Matters not addressed elsewhere in the agenda.

- 5. 23/24 Income & Expenditure Report** (Circulated prior to the meeting).

Review and approve the latest Income & Expenditure report.

- 6. 24/25 Expenditure** (maintenance plan for 24/25).

a) Review and approve quotations for replacement main front doors (CC21), installation April.

b) Review and approve quotations for replacement petrol mower (CC22).

- 7. ANNUAL REVIEW-Risk Management & Emergency Procedure-Jubilee Hall**

Review current policies and approve any changes required, (this forms part of Councils annual handbook review).

- 8. NEW POLICY-Financial Risk Management Record (NALC/JPAG)**

Review and recommend to Council for adoption as recommended by NALC and the (JPAG) Joint Panel on Accountability and Governance Practitioners Guide 2023. This will be in addition to the current Risk Management policies already in place.

- 9. ANNUAL REVIEW-Investment Strategy Policy Review**

Review and recommend to Council for approval.

- 10. Precept statement**

Document circulated prior to the meeting, members to consider for approval.

- 11. Business Parish Plan**

Review current plan and recommend to Council for approval.

- 12. Correspondence**

Notification received from Talktalk and Business Stream (supply water) of increased charges.

- 13. Urgent Matters**

Matters considered to be of an urgent nature not addressed elsewhere in the agenda.

Members should note that no decision can be made, but it may be added to the next agenda.

Debbie Holcombe, Clerk/RFO to the Council 20th February 2024.