



## Bersted Parish Council

**Clerk of the Council**  
**Bersted Jubilee Hall, Chalcraft Lane**  
**North Bersted, Bognor Regis**  
**West Sussex PO21 5TU**

Tel: 01243 842221

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**NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU. AT 19:00 ON TUESDAY 5 MARCH 2024**

**Notice to all in attendance, this meeting may be recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

**Members of the Committee:** Cllrs P. Ralph, J. Spencer (Committee Chair), A. Van Koolbergen (Committee Vice Chair), P. Wells and G. Yeates.

### AGENDA AND BUSINESS TO BE CONDUCTED

#### 1. Apologies for Absence

#### 2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions.**

#### 3. Minutes

To approve the Minutes of the Planning, Amenities & Environment Committee of 6 February 2024. Minutes have been circulated to members.

#### 4. Matters Arising from the Minutes

#### 5. Planning Lists from Arun District Council

To consider and approve comments on planning applications received from Arun DC and other authorities. Applications received up to and including 5 March 2024 will be considered. See attached List.

#### 6. Planning Decisions

To note decisions made by Arun DC.

Full reasons for decisions and conditions imposed may be viewed at [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

#### 7. Emergency Resilience Plan

Cllr Wells to update members regarding a draft Bersted Parish Council Emergency Resilience Plan.

#### 8. Community Infrastructure Levy (CIL)

To consider projects within the Parish that CIL money can be used for within CIL criteria. A copy of the CIL criteria will be circulated to members.

#### 9. Biodiversity Policy for Bersted

Members to consider and agree a Biodiversity Policy for recommendation to Council.

#### 10. Street Naming for Elivia Homes Development at Shripney.

To consider street names for this development.

#### 11. Committee Terms of Reference

To review and update, if necessary, the Committee terms of reference.

#### 12. Speed Indicator Device

To agree where it should be located and gain the relevant License to attach it to a post in that chosen area.

#### 13. Correspondence

#### 14. Urgent Matters Raised by Members

Matters considered by the Chair to be of an urgent nature only. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell – Deputy Clerk to the Council  
 22 February 2024

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL MEETINGS OF THE COUNCIL AND ITS COMMITTEES. THERE WILL BE THE OPPORTUNITY TO ASK QUESTIONS**



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### **Item 5. Planning applications for consideration**

App. No. BE/13/24/S73

Site: Chalcraft Nurseries, Chalcraft Lane,  
Bersted

Application: Application under Section 73 for the  
variation of condition imposed under BE/81/20/OUT  
(which was subject to S106 agreement) relating to  
condition 3- approved plans and access.

App. No. BE/18/24/PL

Site: Garage compound Holland Close,  
Bersted

Application Use of land for storage and the  
erection of 2 no. storage containers.

**Link to ADC's Planning Portal -**

**<https://www.arun.gov.uk/weekly-lists>**

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