



BERSTED PARISH COUNCIL
Clerk/RFO to the Council
Bersted Jubilee Hall, Jubilee Fields, Chalcraft Lane, Bersted,
Bognor Regis, West Sussex, PO21 5TU.

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NOTICE IS HEREBY GIVEN THAT THE COMMUNITY ACTION COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, JUBILEE FIELDS, PO21 5TU. AT 19:00 ON TUESDAY MARCH 19th, 2024. Members of the public are welcome to attend this meeting. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members: Cllrs: Martin Lury (Chair), W. Kapp (Vice Chair), J. Spencer, G. Yeates, Paul Ralph Bex Bellhouse, Phil Woodall, Alan Smith and Community Clerk June Milson.

Community Representatives: H. Griffin, S. Hearn, Reverend Jo King, Susannah Conway (ADC), Jacqui Herrington (FSW), David Paige (Rotary Club of Bognor Hotham).

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1) Apologies for Absence

2) Declarations of Interests

It is a requirement for all Members to make a declaration of personal and prejudicial interests either prior to commencement of the meeting or at any time during the meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy to a maximum of 15 minutes.

3) Minutes of the Meeting of 23rd January 2024

To receive and, if agreed, adopt the Minutes of the above Meeting.

4) Matters arising from the Minutes

5) Community Representative and Committee Reports

a) Steve Hearn, b) Herbie Griffin, c) Family support (FSW), d) Reverend Jo King.

6) Business Parish Plan Committee slide

To review and approve slide content for new website.

7) Budget 23-24

See Spreadsheet previously circulated.

8) Meet & Greet - Councillor Stands

a) Date/location tbc (must be before Electors Mtg 24th May 2024).

b) Bersted Hub Stand - 7/8/24

c) To Approve Stationery Order - Free promotional items on stands for the above.

9) Budget 24-25 Commitments (See spreadsheet & Memo).

a) CC34 Playscheme

b) **Sage house donation** Approve donation from April Tea & Coffee Club.

c) **CC36 Commitments** See spreadsheet.

d) **CC36 Future Commitments** Update Cllr Bellhouse.

10) Tea & Coffee Club - Pop up shops (Steve Hearn).

11) Reminders

a) Tea & Coffee Club-Monday April 15th - theme Sage House.

b) Community Action Meeting Tuesday 21st May.

12) Correspondence Bersted/Southway/Bartons Schools -Thank you emails from schools for Fresh Food donation. Harvest UK - WSCC has extended the support until April 2025

4 Sight - Thank you letter to Tea & Coffee Club.

13) Urgent matters other matters considered by the Chairman to be of an urgent nature and notified in writing in advance. Members should note that no decision can be made.

June Milson, Community Clerk, 12th March 2024.