

COUNCIL
BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 12th MARCH 2024. AGENDA AND BUSINESS

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Councillor Co-Option Selection

Up to 3 Councillors may be co-opted from the candidates who have sent in applications.

4. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

5. Minutes of Council Meeting 13th February

Minutes have been circulated to Members.

6. Matters Arising from the Minutes

None notified at time of publication.

7. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Bately, Lury and Yeates

8. Financial Matters

Approve the March 2024 Income & Expenditure report for the general account.

9. Committee Minutes

To **note** the minutes and receive any questions from Members:

- a) Infrastructure Committee, 15.02.24
- b) Finance Committee, 27.02.24.
- c) Planning Committee, 05.03.24.

10. Finance Committee Recommendations

- a) Approve the proposed Risk Management & Emergency Procedures for Jubilee Hall.
- b) Approve the adoption of the recommended NALC/JPAG Financial Risk Management Record.
- c) Approve the proposed Investment Strategy Policy.
- d) Approve the 2024 proposed precept statement.

11. Planning Committee Recommendations

(Deputy Clerk item)

- a) Approve as part of the Emergency Resilience Plan that Jubilee Hall is used as a short-term refuge centre.
- b) Approve and agree the recommendations regarding CIL projects to be given to Arun DC
- c) Approve and agree the proposed Biodiversity Policy for Bersted, a copy will be circulated.
- d) Approve and agree the proposed Street Names for the Elivia homes development Shripney.

e) Approve the Terms of Reference has no further amendments.

f) Approve the proposed locations for Speed Indicator Device.

12. Operation Watershed-Shripney

(Deputy Clerk Item)

To consider and agree the identified costs to draw up plans to rectify the ditch under Operation Watershed at The Oaks and Garth Cottage in Shripney after the site visit on 6/3/24 and agree if the application for Operation Watershed is taken forward.

13. Letter to Nick Gibb MP regarding Flooding

Members to consider and agree that a letter is sent to Nick Gibb MP to put pressure on Government to fund the EA to clear ditches and rifes in Bersted.

14. Parish Reports: Maximum of 15 minutes.

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

15. Meeting Reminders

- a) Tea & Coffee Club, 2pm, 18.03.24.
- b) Community Action Committee, 7pm, 19.03.24.
- c) Finance Committee, 7pm, 26.03.24.
- d) Chairman Reception, 7pm, 28.03.24.

16. Correspondence (as circulated)

Any further correspondence.

17. Exempt Matters-Personnel Committee

A resolution may be made to exclude the public and press. Standing Order: 1c. Staffing Matters.

Approve the recommendations of the Personnel Committee held on the 20th of February 2024.

- a) Approve the recommendation regarding potential Employer Strain Costs. (See Memo/Report).
- b) Approve the adoption of additional NALC policies: Lone Worker, Home Working, Annual Leave, Sickness, Expenses and Whistle Blowing.
- c) Approve the adoption of the new NALC model contract for new employees (See Memo/Report).

18. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

6th March 2024.