

24-25 Budget		ACTUAL	24-25 BUDGET	difference	%	Clerk/RFO notes:
	No 1 Hall lettings casual	160.00	3,522	3,362	5	
	No 1 Hall lettings regular	1,193.50	18,300	17,107	7	
	No 2 Hall lettings regular/casual	572.25	5,100	4,528	11	
	Interest/Dividends CCLA		2,104	2,104	0	
	Playing Field/Football charges		1,300	1,300	0	
	PV Feed FIT income		1,908	1,908	0	
	Gifts & donations			0		
	Precept Income	77,452.50	154,905	77,453	50	
	VAT refunds					
	TOTAL INCOME	79,378	187,139	107,761	42	
cc	EXPENDITURE	ACTUAL	24-25	difference	%	
	1 Total Staff Oncosts		96,300	96,300	0	Includes all oncosts, contingencies. Increased for NALC/LGA increase 24/25. Move in to reserves any surplus at year end.
	2 Total Contractor costs		21,100	21,100	0	Contractor costs in 23/24 = 20,418 add NLW tbc October 2023.
	3 Chairman's Allowance		650	650	0	Per annum -every Jan
	4 Members' Allowance-tbc by ADC		1,944	1,944	0	Increase advised wef 01/04/24 Currently 3 paid quarterly. (663*3=1991).
	5 Training Costs		1,000	1,000	0	New Councillor courses & Clerk training
	6 Travel & subsistence		100	100	0	
	7 Clerk's Allowance		150	150	0	
	8 Arun DC Bins		1,500	1,500	0	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street and Chalcraft Lane.
	9 Water	5.00	800	795	1	£31.80 per month for waste, was supply now advised as £5. Bills are based on actual usage, contract for fixed tariff secured for next 4 years.
	10 Utility charges		3,900	3,900	0	
	11 Janitorial		500	500	0	new toilet roll holders in changing room & disabled toilet.
	12 Refuse collection		1,900	1,900	0	12*73=876+ any recycling.
	13 Telephone/broadband		540	540	0	
	14 Postage & Stationery		350	350	0	allow for new Cllr cards
	15 Printing		1,300	1,300	0	Monthly lease fee £93.61*12=1,123.32+ actual printing
	16 Subscriptions	2,822.52	3,350	527	84	TOTAL WSALC 1,750/NALC 640.52/SLCC 288/CPRE/AiRS 144/ICO. Annual payment 1,765.84 , secured contract fixed for 3 years, with option to fix for further 2 years.
	17 Insurance		1,900	1,900	0	New cost as advised by cabinet office.
	18 Cyber security		1,080	1,080	0	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 705.60,(12*58.60) Domain 60=TOTAL 765.60.
	19 Website/Sharepoint		800	800	0	
	20 Parish Consultations/grant adverts	120.00	1,500	1,380	8	Regular Buzz articles in external magazines.
	21 Property Maintenance		3,700	3,700	0	new entrance doors-2,100 tbc May installation & urinal systemiser-costs tbc + electrical 5yr testing in at £435.
	22 Grounds Maintenance		3,500	3,500	0	Commitments: ROSPA playground inspection, Tree works & ditches - Jubilee fields-includes replacement bins & Spinney Arun DC.
	23 Maintenance Contracts		2,250	2,250	0	Various service agreements ie CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	14.00	2,156	2,142	1	Microsoft licence office staff 370.18 (3*123.60) annual I.T support/service charge 1,320 & + QB subs=12*14 (this year only then 12*24), Hallmaster 145.=expected costs for 24/25=2,123.80.
	25 Office costs		250	250	0	As required
	26 Vehicle Maintenance		500	500	0	Tractor maintenance
	27 Vehicle Fuel		400	400	0	Tractor/ grounds equipment fuel
	28 Bank charges		169	169	0	£2 p.wk plus transaction costs HSBC (internal) now j.smithe £432-April (external) Moore Stephens 400-September
	29 Audit Fees	432.00	800	368	54	
	30 Other professional fees		350	350	0	WSCC payroll charges.
	33 Grants	2,050.00	3,000	950	68	4Sight 300, Girlguides 100, Samaritans 150, UK Harvest 400, Air Ambulance 300, Bognor Armed Forces day-BRAFD 500, Bognor Carnival 300. (Next awards -June 2024).
	34 Summer Playscheme*		3,700	3,700	0	Includes additional day -See playscheme cost spreadsheet for detail.
	36 Community Action		3,300	3,300	0	
	38 Civic Functions		400	400	0	
	39 Election costs (Reserve Account)		0	0	0	
	40 Tree maintenance & planting		0	0	0	possible ongoing 25/26 budget for trees.
	41 Riparian Responsibility-Jubilee Field/Spinney ditches.		2,000	2,000	0	Spend in 24/25 (Year end move to Reserves if not spent).
	42 Emergency Resilience		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	43 BPP Objective (reconsider for 25/26)		0	0	0	No Cllr suggestions received.
	44 H&S*		3,000	3,000	0	New small tables for main hall. (Move in to reserves if not spent for rolling maintenance H&S plan).
	45 Environment Project Fund		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	46 Public Arts Fund (reconsider for 25/26?)		0	0	0	
	47 Reserves-Emergency Staff funding	1,000.00	1,000	0	100	Good practice to have in reserves incase of emergency staff cover.
	48 Reserves-Property & Grounds & Access Rd	10,000.00	10,000	0	100	Good practice to have in reserves incase of emergency.
	49 Climate Change		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	50 Reserves/Operation Watershed-Shripney	1,488.00	3,000	1,512	50	2k+2k in reserves, 5k due in from ADC.
	Total 24-25	17,932	187,139	169,207	10	%
						Necessary expenditure + reserve increase-expected income= precept request of 146,075.
	Clerk/RFO note:	Some annual bills/subscriptionsinvoices received and paid, grant awards paid, entrance doors on order, first tranche of precept in and hall income starting to come in. Internal audit complete and invoice paid, report received confirms no concerns.				