

COUNCIL
BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 9th APRIL 2024. AGENDA AND BUSINESS

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Councillor Co-Option Selection

Up to 3 Councillors may be co-opted from the candidates who have sent in applications.

4. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

5. Minutes of Council Meeting 12th March

Minutes have been circulated to Members.

6. Matters Arising from the Minutes

None notified at time of publication.

7. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

8. Financial Matters

Approve the March 2024 Income & Expenditure report for the general account.

9. Finance Committee Recommendations

- a) Approve their Terms of Reference.
- b) Approve the recommended Financial Regulations.
- c) Approve the recommended Internal Auditor appointment for 2024-25.
- d) Approve additional 2,000 to be added to reserve commitment for Operation Watershed for Shripney application.

10. Members Allowance 2024

Approve the Arun DC recommended 10% allowance to be applied to Parish Members allowance, with effect April 2024.

11. Committee Minutes

To **note** the minutes and receive any questions from Members:

- a) Community Action Committee, 19.03.24
- b) Finance Committee, 26.03.24.
- c) Planning Committee, 04.04.24.

12. Parish Reports: Maximum of 15 minutes.

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

13. Meeting Reminders

- a) Tea & Coffee Club 2pm, 15.04.24.
- b) Infrastructure 11am, 18.04.24.
- c) Finance Committee 7pm, 23.04.24.
- d) Personnel, 7pm, 30.04.24.
- e) Planning Committee 7pm, 07.05.24.
- f) Council AGM 7pm, 14.05.24.
- g) Council Stand, location tbc, 9am, 18.05.24.
- h) Electors (APM) 7pm, 24.05.24.

14. Parish Litter pick schedule-Saturdays 11am

- April 20th Stroud Green
- May 18th Central Avenue

15. Correspondence (as circulated)

Any further correspondence.

16. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

4th April 2024.