

as of 7/5	24-25 Budget	ACTUAL	24-25 BUDGET	difference	%	Clerk/RFO notes:
	No 1 Hall lettings casual	458.00	3,522	3,064	13	
	No 1 Hall lettings regular	2,223.50	18,300	16,077	12	
	No 2 Hall lettings regular/casual	617.75	5,100	4,482	12	
	Interest/Dividends CCLA		2,104	2,104	0	
	Playing Field/Football charges		1,300	1,300	0	
	PV Feed FIT income		1,908	1,908	0	
	Community Action donations			0		
	Precept Income	77,452.50	154,905	77,453	50	From Arun DC
	CIL income	2,025.50				From Arun DC
	Operation watershed Shripney	5,000.00				From Arun DC
	VAT refunds	1,288.21				(1288.21 Q4 23/24)
	<b>TOTAL INCOME</b>	<b>89,065</b>	<b>187,139</b>	<b>3,064</b>	<b>48</b>	
cc	<b>EXPENDITURE</b>	<b>ACTUAL</b>	<b>24-25</b>	<b>difference</b>	<b>%</b>	
	1 Total Staff Oncosts	7,800.87	96,300	88,499	8	Includes all oncosts, contingencies. Increased for NALC/LGA increase 24/25. Move in to reserves any surplus at year end.
	2 Total Contractor costs	1,756.56	21,100	19,343	8	Contractor costs in 23/24 = 20,418 add NLW tbc October 2023.
	3 Chairman's Allowance		650	650	0	Per annum -every Jan
	4 Members' Allowance-tbc by ADC		1,944	1,944	0	Increase advised wef 01/04/24 Currently 3 paid quarterly. (663*3=1991).
	5 Training Costs		1,000	1,000	0	New Councillor courses & Clerk training
	6 Travel & subsistence		100	100	0	
	7 Clerk's Allowance		150	150	0	
	8 Arun DC Bins		1,500	1,500	0	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street and Chalcraft Lane.
	9 Water	28.22	800	772	4	Waste £24*12, Supply £28.22*12.
	10 Utility charges	514.66	3,900	3,385	13	Bills are based on actual usage, contract for fixed tariff secured for next 4 years.
	11 Janitorial		500	500	0	new toilet roll holders in changing room & disabled toilet.
	12 Refuse collection	73.00	1,900	1,827	4	Slight increase:12*80=960. (plus recycling costs)
	13 Telephone/broadband	45.90	540	494	9	Saving on new contract: 12*29.95=359.40
	14 Postage & Stationery		350	350	0	allow for new Cllr cards
	15 Printing	98.96	1,300	1,201	8	Saving on new contract:Monthly lease fee £75.22*12=902.64+ actual printing.
	16 Subscriptions	2,798.52	3,350	551	84	TOTAL WSALC 1,750/NALC 640.52/SLCC 288/CPRE/AiRS 144/ICO. Annual payment, secured contract fixed for 3 years, with option to fix for further 2 years.
	17 Insurance	2,000.72	1,900	-101	105	New cost as advised by cabinet office.
	18 Cyber security	720.00	1,080	360	67	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs
	19 Website/Sharepoint	806.00	800	-6	101	756,(14*54) Domain 50.
	20 Parish Consultations/grant adverts	205.00	1,500	1,295	14	Regular Buzz articles in external magazines.
	21 Property Maintenance	84.80	3,700	3,615	2	new entrance doors-2,100 tbc May installation & urinal systemiser-costs tbc + electrical 5yr testing in at £435.
	22 Grounds Maintenance	665.43	3,500	2,835	19	commitments: K&K playground inspection, tree works & arches - Jubilee fields-includes replacement bins & Spinney Arun DC, new lawnmower 299.40 ex vat, posts and rail 101.04, <b>whiteline paint 359.28</b>
	23 Maintenance Contracts		2,250	2,250	0	Various service agreements ie CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	1,584.80	2,156	571	74	Microsoft licence office staff 370.80 (3*123.60) annual I.T support/service charge 1,200 & + QB subs=12*14 (this year only then 12*24), Hallmaster 145.
	25 Office costs		250	250	0	As required
	26 Vehicle Maintenance		500	500	0	Tractor maintenance
	27 Vehicle Fuel	24.17	400	376	6	Tractor/ grounds equipment fuel
	28 Bank charges		169	169	0	£2 p.wk plus transaction costs HSBC (internal) now j.smithe £432-April (external) Moore Stephens 400-September
	29 Audit Fees	432.00	800	368	54	WSCC payroll charges.
	30 Other professional fees		350	350	0	4Sight 300, Girlguides 100, Samaritans 150, UK Harvest 400, Air Ambulance 300, Bognor Armed Forces day-BRAFD 500, Bognor Carnival 300. (Next awards -June 2024).
	33 Grants	2,050.00	3,000	950	68	Includes additional day -See playscheme cost spreadsheet for detail.
	34 Summer Playscheme*		3,700	3,700	0	School donations for families: Bersted Green & Southway £250, Bartons £125. D Day flag for 6/6 £19 and Cllr stand give aways pens and pencils £77.79 .
	36 Community Action	721.79	3,300	2,578	22	
	38 Civic Functions		400	400	0	
	39 Election costs (Reserve Account)		0	0	0	
	40 Tree maintenance & planting		0	0	0	possible ongoing 25/26 budget for trees.
	41 Riparian Responsibility-Jubilee Field/Spinney ditches.		2,000	2,000	0	Spend in 24/25 (Year end move to Reserves if not spent).
	42 Emergency Resilience		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	43 BPP Objective (reconsider for 25/26)		0	0	0	No Cllr suggestions received.
	44 H&S*		3,000	3,000	0	New small tables for main hall. (Move in to reserves if not spent for rolling maintenance H&S plan).
	45 Environment Project Fund		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	46 Public Arts Fund (reconsider for 25/26?)		0	0	0	
	47 Reserves-Emergency Staff funding	1,000.00	1,000	0	100	Good practice to have in reserves incase of emergency staff cover.
	48 Reserves-Property & Grounds & Access Rd	10,000.00	10,000	0	100	Good practice to have in reserves incase of emergency.
	49 Climate Change		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	50 Reserves/Operation Watershed-Shripney	3,000.00	3,000	0	100	12k in total allocated for this project (4k in reserves and 5k Arun DC). Invoices so far: 1,240, 1,590, 1,120=TOTAL so far 3,950.
	<b>Total 24-25</b>	<b>36,411</b>	<b>187,139</b>	<b>150,728</b>	<b>19</b>	<b>%</b>
	Clerk/RFO note-income:	As expected, plus Cil 2,025.50 and Arun Dc 5k Operation Watershed contribution for Shripney.				
	Clerk/RFO note-expenses:	As expected.				
	Clerk/RFO note-expenses:	Operation Watershed Shripney, French engineering Ltd reports & site visits: Invoices so far: 1,240, 1,590, 1,120=TOTAL so far 3,950.				