

**NOTICE IS HEREBY GIVEN THAT THE MONTHLY MEETING OF  
BERSTED PARISH COUNCIL MONTHLY MEETING WILL BE HELD ON 19:00  
TUESDAY 11<sup>th</sup> JUNE 2024. AGENDA AND BUSINESS AS BELOW.**

**All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.**

**Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

**1. Apologies for Absence**

**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

**3. Councillor Co-Option Selection**

Up to 3 Councillors may be co-opted from the candidates who have sent in applications.

**4. Public Session**

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

**5. Minutes of the AGM Council Meeting 14<sup>th</sup> May.** Minutes have been circulated to Members.

**6. Matters Arising from the Minutes**

None notified at time of publication.

**7. Reports from County & District Councillors**

Councillors are requested to submit written reports prior to the meeting where possible.

**Maximum of 15 minutes for this item.**

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

**8. Financial Matters**

Approve the June Income & Expenditure report.

**9. Committee Minutes**

To **note** the minutes and receive any questions from Members:

- a) Community Action Committee, 21.5.24
- b) Finance Committee, 21.5.24.
- c) Planning Committee, 4.6.24.

**10. Finance Committee Recommendations**

- a) Review/Approve the objectives in the Business Parish Plan.
- b) Approve the Parish magazine arrangements (See Memo).

**11. Finance Committee Requests**

- a) Review/Approve a change to meeting times.

- b) Review/Approve a sew on badge for Cllrs.

**12. Parish Bin Review (See Memo)**

Review and approve a request from those received from residents.

**13. Parish Reports: Maximum of 15 minutes.**

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

**14. Meeting Reminders**-\*subject to change

- a) Tea & Coffee Club 2pm, 17.6.24.
- b) \*Finance Committee, 7pm, 25.6.24
- c) Planning Committee 7pm, 2.7.24.
- d) \*Council 7pm, 9.7.24.
- e) H&S Meeting, 10.30, 15.7.24.
- f) Tea & Coffee Club, 2pm, 15.7.24.
- g) \*Community Action Meeting, 7pm, 16.7.24.
- h) Infrastructure Committee, 11am, 25.7.24.
- i) Cllr Stand Bognor Hospital Fete, 11-4, Saturday 27.6.24.
- j) \*Personnel Committee 7pm, 30.7.24.
- k) Bersted PC Playscheme, w/c 29.7.24, (see schedule) Here from Friday 2.8.24.
- l) Cllr Stand-Bersted Hub, 11-3 tbc, 7.8.24.

**15. Parish Litter picks-Saturdays 11am**

- a) Shripney, June 15<sup>th</sup>
- b) Bersted Park, July 20<sup>th</sup>
- c) Bersted Green, August 17<sup>th</sup>

**16. Correspondence (as circulated)**

Any further correspondence.

**17. Urgent Matters**

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

**D. Holcombe, Clerk/RFO**

**5th June 2024.**