



**Bersted
Parish Council**

**Clerk/RFO to the Council
Bersted Jubilee Hall,
Chalcraft Lane, Bognor Regis
West Sussex PO21 5TU**

NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE AT 19:00 ON TUESDAY 25th JUNE 2024.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda given below.

Members of the Committee:

Cllrs. A. Van Koolbergen (Chair), K. Greenway, B. Bellhouse, P. Wells, A. Smith, J. Spencer, and G. Yeates, along with Clerk/RFO. Community Clerk also in attendance.

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

AGENDA AND BUSINESS TO BE CONDUCTED

1. Election of Committee Vice Chairman

To elect a Vice Chairman of the Committee

2. Apologies for Absence

3. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions.

4. Minutes of the Meeting of 21st May 2024.

To consider, and if agreed, approve the Minutes of the above meeting.

5. Matters Arising from the Minutes

Matters not addressed elsewhere in the agenda.

6. Expenditure 2024-25

- a) Approve the latest Income and Expenditure report.
- b) H&S review-see memo.

7. Reserves

Review/Approve the latest statement.

8. Grants

See applications and criteria previously circulated.

9. Model Financial Regulations -NALC model 2024

Approve the latest Model Financial Regulations received from NALC.

10. 24-25 Business Parish Plan

Approve the latest draft.

11. Budget aspirations for 25/26

Review aspirations received to date-see memo.

12. Correspondence

13. Urgent Matters

Other matters considered by the Chairman to be of an urgent nature and notified in writing in advance. Members should note that no decision can be made.

Debbie Holcombe, Clerk/RFO

13th June 2024.