

as of 18/6	24-25 Budget	ACTUAL	24-25 BUDGET	difference	%	Clerk/RFO notes:
	No 1 Hall lettings casual	1,090.00	3,522	2,432	31	
	No 1 Hall lettings regular	4,789.00	18,300	13,511	26	
	No 2 Hall lettings regular/casual	1,540.00	5,100	3,560	30	
	Interest/Dividends CCLA	581.36	2,104	1,523	28	PSDF/LAPF
	Playing Field/Football charges		1,300	1,300	0	
	PV Feed FIT income	402.55	1,908	1,505	21	
	Community Action donations	184.00				£100 donation & £84 tombola income.
	Precept Income	77,452.50	154,905	77,453	50	From Arun DC
	CIL income	2,025.50				From Arun DC
	Operation watershed Shripney	5,000.00				From Arun DC
	VAT refunds	1,288.21				(1288.21 Q4 23/24)
	<b>TOTAL INCOME</b>	<b>94,353</b>	<b>187,139</b>	<b>2,432</b>	<b>50</b>	
cc	<b>EXPENDITURE</b>	<b>ACTUAL</b>	<b>24-25</b>	<b>difference</b>	<b>%</b>	
	1 Total Staff Oncosts	15,958.74	96,300	80,341	17	Includes all oncosts, contingencies. Increased for NALC/LGA increase 24/25. Move in to reserves any surplus at year end.
	2 Total Contractor costs	3,513.12	21,100	17,587	17	Contractor costs in 23/24 = 20,418 add NLW tbc October 2023.
	3 Chairman's Allowance		650	650	0	Per annum -every Jan
	4 Members' Allowance	539.10	1,944	1,405	28	Increase advised wef 01/04/24 Currently 3 paid quarterly. (663*3 cllrs=1,989).
	5 Training Costs		1,000	1,000	0	New Councillor courses & Clerk training
	6 Travel & subsistence		100	100	0	
	7 Clerk's Allowance	23.50	150	127	16	Team session out
	8 Arun DC Bins		1,500	1,500	0	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street and Chalcraft Lane.
	9 Water	56.44	800	744	7	Waste £38*12, Supply £28.22*12.
	10 Utility charges	1,077.03	3,900	2,823	28	Bills are based on actual usage, contract for fixed tariff secured for next 4 years.
	11 Janitorial		500	500	0	
	12 Refuse collection	233.00	1,900	1,667	12	Slight increase:12*80=960. (plus recycling costs)
	13 Telephone/broadband	104.80	540	435	19	Saving on new contract: 12*29.95=359.40
	14 Postage & Supplies	84.05	350	266	24	allow for new Cllr cards
	15 Printing	278.92	1,300	1,021	21	Saving on new contract:Monthly lease fee £75.22*12=902.64+ actual printing.
	16 Subscriptions	2,798.52	3,350	551	84	TOTAL WSALC 1,750/NALC 640.52/SLCC 288/CPRE/AiRS 144/ICO.
	17 Insurance	1,667.27	1,900	233	88	Annual payment ex VAT, secured contract fixed for 3 years, with option to fix for further 2 years.
	18 Cyber security	720.00	1,080	360	67	New cost as advised by cabinet office.
	19 Website/Sharepoint	806.00	800	-6	101	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 756,(14*54) Domain 50.
	20 Parish Consultations/grant adverts	215.00	1,500	1,285	14	Regular Buzz articles in external magazines.
	21 Property Maintenance	621.38	3,700	3,079	17	new disabled toilet/rails, new entrance doors-2,100 tbc June installation TBC, electrical 5yr testing in at £435.
	22 Grounds Maintenance	866.18	3,500	2,634	25	commitments: RCAF playground inspection, tree works & arches - Jubilee fields-includes replacement bins & Spinney Arun DC, new lawnmower 264.99, posts and rail 153.04. whiteline paint 299.40, plants/compost for stroud green planter 35.94,. Quotes are in for tree works.
	23 Maintenance Contracts	415.00	2,250	1,835	18	Various service agreements ie CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	1,837.80	2,156	318	85	Microsoft licence office staff 370.80 (3*123.60) annual I.T support/service charge 1,200 & + QB subs=12*14 (this year only then 12*24), Hallmaster 145, parish online .
	25 Office costs		250	250	0	As required
	26 Vehicle Maintenance		500	500	0	Tractor maintenance
	27 Vehicle Fuel	57.52	400	342	14	Tractor/ grounds equipment fuel
	28 Bank charges	23.76	169	145	14	£2 p.wk plus transaction costs HSBC
	29 Audit Fees	432.00	800	368	54	(internal) now j.smithe £432-April (external) Moore Stephens 400-September
	30 Other professional fees		350	350	0	WSCP payroll charges.
	33 Grants	2,050.00	3,000	950	68	4Sight 300, Girlguides 100, Samaritans 150, UK Harvest 400, Air Ambulance 300, Bognor Armed Forces day-BRAFD 500, Bognor Carnival 300. (Next awards -June 2024).
	34 Summer Playscheme*	31.90	3,700	3,668	1	Includes additional day -See playscheme cost spreadsheet for detail. £31.90 lunch bags.
	36 Community Action	1,361.79	3,300	1,938	41	School donations for families: Bersted Green & Southway £250, Bartons £125. D Day flag for 6/6 £19 and Cllr stand give aways pens and pencils £77.79 and £15 whizz print .
	38 Civic Functions	131.82	400	268	33	Elector mtg-entertainment/refreshments/fruit.
	39 Election costs (Reserve Account)		0	0	0	
	40 Tree maintenance & planting		0	0	0	possible ongoing 25/26 budget for trees.
	41 Riparian Responsibility-Jubilee Field/Spinney ditches.		2,000	2,000	0	Quotes are in = 2k.
	42 Emergency Resilience		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	43 BPP Objective (reconsider for 25/26)		0	0	0	No Cllr suggestions received.
	44 H&S*	84.00	3,000	2,916	3	field signage £84. New small tables for main hall. (Move in to reserves if not spent for rolling maintenance H&S plan).
	45 Environment Project Fund		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	46 Public Arts Fund (reconsider for 25/26?)		0	0	0	
	47 Reserves-Emergency Staff funding	1,000.00	1,000	0	100	Good practice to have in reserves incase of emergency staff cover.
	48 Reserves-Property & Grounds & Access Rd	10,000.00	10,000	0	100	Good practice to have in reserves incase of emergency.
	49 Climate Change		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	50 Reserves/Operation Watershed-Shripney	3,000.00	3,000	0	100	12k in total allocated for this project (4k in reserves and 5k Arun DC). Invoices so far: 5,175.
	<b>Total 24-25</b>	<b>49,989</b>	<b>187,139</b>	<b>137,150</b>	<b>27</b>	<b>%</b>
	Clerk/RFO note-income:	Hall income up.				
	Clerk/RFO note-expenses:	As expected, plus H&S works: disabled toilet purchase and signage.				