



BERSTED PARISH COUNCIL
Clerk/RFO to the Council
Bersted Jubilee Hall, Jubilee Fields, Chalcraft Lane, Bersted,
Bognor Regis, West Sussex, PO21 5TU.

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NOTICE IS HEREBY GIVEN THAT THE COMMUNITY ACTION COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, JUBILEE FIELDS, PO21 5TU. AT 18:30 ON TUESDAY JULY 16TH, 2024. Members of the public are welcome to attend this meeting. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members: Cllrs: Martin Lury (Chair), W. Kapp (Vice Chair), J. Spencer, G. Yeates, Paul Ralph Bex Bellhouse, Phil Woodall, Alan Smith, Garry Markwell, Jeanette Chapman and Community Clerk June Milson.
Community Representatives: H. Griffin, S. Hearn, Reverend Jo King, Susannah Conway (ADC), Jacqui Herrington (FSW),

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1) Apologies for Absence.

2) Declarations of Interests.

It is a requirement for all Members to make a declaration of personal and prejudicial interests either prior to commencement of the meeting or at any time during the meeting where such an interest may become apparent.

3) Public Session.

A resolution may be made to allow members of the public present to ask questions, as per policy, **3 minutes per person to a maximum of 15 minutes.**

4) Minutes of the Meeting of 21st May 2024.

To receive and, if agreed, adopt the Minutes of the above Meeting.

5) Matters arising from the Minutes

Matters not addressed elsewhere in the agenda.

6) Community Representative and Committee Reports.

a) Steve Hearn, b) Herbie Griffin, c) Family support (FSW), d) Reverend Jo King.

7) Budget related - Update from Community Clerk.

a) Budget Aspirations for 25/26 to feedback to Clerk/RFO so they can be considered at August Budget Preparation Meeting.

b) Budget 24/25, CC36 to approve donation to Royal British Legion for Poppies.

c) Budget 24/25, Future Commitments proposal update - Cllr Bellhouse and Phil Woodall.

d) Budget 24/25, Christmas Card Competition - Community Clerk.

8) CC34 Playscheme -24/25 Budget - Update from Community Clerk.

Finalise arrangements and who will be volunteering to assist.

9) "Meet & Greet" - Councillor Stands.

Bersted Hub Stand - 7/8/24 to finalise plans for the day and volunteers.

Robin Hood Pub - Shripney - September TBC.

10) Bognor Hospital Fete 27th July 1pm - 4pm Finalise arrangements and confirm Volunteers to assist Wendy with the Tombola.

11) Friends of Spinney - to arrange a weekend and volunteers to assist Jonathan.

12) Reminders: Community Action Meeting Tuesday September 17th 6.30pm.

Tea & Coffee Club None in August, 16th September - 2pm - 4pm.

Litterpick - Bersted Park, 21st July.

13) Correspondence

14) Urgent matters other matters considered by the Chairman to be of an urgent nature and notified in writing in advance. Members should note that no decision can be made.

June Milson, Community Clerk, 10th July 2024.