

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 18:30 ON TUESDAY 2 JULY 2024
AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.**

Present: Cllrs J. Spencer (Committee Chair), P. Ralph, A. Van Koolbergen (Vice Chair) and G. Yeates.

Mrs S. O'Connell (Deputy Clerk) Mrs D. Holcombe (Clerk)

In attendance: 0 members of the public

24098

Apologies for Absence

Cllr Warr-Chapman and Woodall

24099

Declarations of Interests

None.

24100

Public Session

None.

24101

Minutes of the Last Meeting 4 June 2024

RESOLVED that the Minutes of the Meeting 4 June 2024, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

24102

Matters Arising from the Minutes

Minute 24065 – Cllr Yeates reported that the meeting with Southern Water and residents at the Robin Hood was well attended with a presentation and questions. Southern Water will keep residents informed of works that will take place in July through to October to solve the foul water flooding. She also found the site visit to Ford wastewater treatment centre very useful and informative.

24103

Planning Applications.

- a) App. No. BE/50/24/A
Site Land North of Chalcraft lane, Bersted
Application: Installation of 2 No. externally illuminated signs
Email from agent to Planning Officer, the signs will not be illuminated.
RESOLVED to make the following comment; NO OBJECTION
- b) App. No. BE/51/24/PL
Site Land at Chalcraft Nurseries, Chalcraft Lane, Bersted
Application: Feature wall either side of the access road into the development known as Nursery Fields. *No objection from Highways*
RESOLVED to make the following comment; OBJECT – Members felt it was not in keeping with the area and would restrict the possibility of widening the access road as they felt it appears to be narrow.
- c) App. No. BE/52/24/T
Site Southern Water, Wastewater pumping station (off Rowan Way)
Application: Pollard 1 No. Sycamore to finished height 8m and spread 3m
RESOLVED to make the following comment; NO OBJECTION

24104

Planning Decisions made by Arun DC

BE/33/24/PL – Lieve Lodge, 84 North Bersted Street - Refused

24105

Budget request for the Planning Committee.

Members to consider what budget, if any, they may require for planning committee commitments for 2025/2026. Recommendations to go to Council. Members reviewed the three cost centres already in the budget for 24/25 and agreed to keep those at £1000 each, for use with trees, biodiversity small projects (such as compost bins) and possible reports for flood mitigation and scoping reports.

RESOLVED to recommend to Council the Planning Committee keep the three cost centres already allocated in the 24/25 budget at £1000 each for next year’s 25/26 budget.

24106

Waste and Recycling

Members to consider the costs for a general waste bin and mixed recycling bin to recommend to council. From March 2025 Government legislation requires businesses to have separate bins for recycling. The Deputy Clerk circulated a memo with the costs on for 2 options from the current supplier Chichester District Council.

Current cost for emptying 1100 general waste is £1040 per year – costing £80 every 4 weeks.

Option 1 - a small 660 general waste bin emptied weekly and a 1100 bin for mixed recycling emptied fortnightly at a cost of £1153.10 per year –costing £88.70 every 4 weeks.

Option 2 – two 1100 bins for general waste emptied weekly and mixed recycling emptied fortnightly at a cost of £1366.30 per year – costing £105.10 every 4 weeks.

The Deputy Clerk informed members that she had spoken with the caretaker and the preference was to go with two large bins for 6 months and reduce to a smaller general waste after. The hall would also require recycling bins inside for users.

Members agreed to recommend option 2 to council with a proviso to the supplier that after 6 months the general waste bin was reduced to 660 size.

RESOLVED to recommend to Council option 2 to council with a proviso to the supplier that after 6 months the general waste bin was reduced to 660 size.

24107

Business Plan – Review wording for the Planning Committee page.

Members to review the wording in the business plan for the Planning Committee page.

Members agreed to reduce the overview of the Planning Committee to a couple of sentences.

ACTION the Deputy Clerk to reduce the wording as requested in the Business Plan.

24108

Correspondence

The Deputy Clerk informed members that the office had received an email from a resident regarding the faded road markings for the mini roundabout by the Royal Oak PH which they had reported to WSCC Highways but had received no response after several enquiries. The Deputy Clerk had made enquiries to WSCC Highways and reported the faded road markings via the online portal but awaits a reply. She had also replied to the resident.

24109

Matters Arising

Cllr Spencer asked if the Deputy Clerk had received a reply from WSCC Highways regarding the siting of the mobile speed indicator device. She informed him she had with directions to contact ENERVO for permission to mount it on a lamp post, how long it is allowed to be sited in any one place and the requirement to submit a plan to WSCC Highways with the location once known. An item on the July Council Meeting Agenda will ask members to agree where the devise should go.

There being no further business the Chair closed the meeting at 19:25

Signed..... **Committee Chair** **Date**