

as of 17/9	24-25 Budget	ACTUAL	24-25 BUDGET	difference	%	Clerk/RFO notes:
	No 1 Hall lettings casual	2,086.00	3,522	1,436	59	
	No 1 Hall lettings regular	8,168.94	18,300	10,131	45	
	No 2 Hall lettings regular/casual	2,703.70	5,100	2,396	53	
	Interest/Dividends CCLA	1,348.42	2,104	756	64	PSDF/LAPF
	Playing Field/Football charges		1,300	1,300	0	
	PV Feed FIT income	921.15	1,908	987	48	
	Precept Income	154,905.00	154,905	0	100	From Arun DC
	CIL income	2,025.50				From Arun DC
	Operation Watershed Shripney	5,000.00				From Arun DC
	VAT refunds	4,455.62				1,288.21 Q4 23/24 & Q1 24/25 3,167.41
	TOTAL INCOME	181,614	187,139	1,436	97	
cc	EXPENDITURE	ACTUAL	24-25	difference	%	
	1 Total Staff Oncosts	39,896.85	96,300	56,403	41	Includes all oncosts, contingencies. Increased for NALC/LGA increase 24/25. Move in to reserves any surplus at year end.
	2 Total Contractor costs	8,782.80	21,100	12,317	42	Contractor costs in 23/24 = 20,418 add NLW tbc October 2023.
	3 Chairman's Allowance		650	650	0	Per annum -every Jan
	4 Members' Allowance	1,078.20	1,944	866	55	Increase advised wef 01/04/24. Currently 3 paid quarterly.
	5 Training Costs	120.00	1,000	880	12	New Councillor courses & Community Clerk ILCA training.
	6 Travel & subsistence		100	100	0	
	7 Clerk's Allowance	37.50	150	113	25	Team session out
	8 Arun DC Bins		1,500	1,500	0	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street and Chalcraft Lane.
	9 Water	365.73	800	434	46	Waste £38*12, Supply £28.22*12. Bills are based on actual usage, contract for fixed tariff secured for next 4 years.
	10 Utility charges	1,763.21	3,900	2,137	45	
	11 Janitorial	216.11	500	284	43	
	12 Refuse collection	473.00	1,900	1,427	25	Slight increase:12*80=960. (plus recycling costs)
	13 Telephone/broadband	191.65	540	348	35	Saving on new contract: 12*29.95=359.40
	14 Stationery, Postage & Supplies	145.77	350	204	42	allow for new Cllr cards
	15 Printing	777.41	1,300	523	60	Saving on new contract:Monthly lease fee £75.22*12=902.64+ actual printing.
	16 Subscriptions	2,942.69	3,350	407	88	TOTAL WSALC 1,750/NALC 640.52/SLCC 288/CPRE/AiRS 144/ICO. Annual payment ex VAT, secured contract fixed for 3 years, with option to fix for further 2 years.
	17 Insurance	1,667.27	1,900	233	88	
	18 Cyber security	720.00	1,080	360	67	New cost as advised by cabinet office.
	19 Website/Sharepoint	806.00	800	-6	101	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 756.(14*54) Domain 50.
	20 Parish Consultations/grant adverts	790.00	1,500	710	53	Regular Buzz articles in external magazines.
	21 Property Maintenance	3,427.45	3,700	273	93	new disabled toilet/rails, new entrance doors-2,100 tbc June installation TBC, electrical 5yr testing in at £435.
	22 Grounds Maintenance	2,736.47	3,500	764	78	Commitments: ROSPA playground inspection, new lawnmower 264.99, posts and rail 153.04. whiteline paint 299.40, plants/compost for stroud green planter 35.94. Jubilee Field Tree works 1,600.
	23 Maintenance Contracts	2,544.18	2,250	-294	113	Various service agreements ie CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	1,882.60	2,156	273	87	Annual I.T support/service charge 1,570.80 & + QB subs=12*14 (this year only then 12*24), Hallmaster 144.17, parish online 225 .
	25 Office costs		250	250	0	As required
	26 Vehicle Maintenance	309.13	500	191	62	Tractor maintenance
	27 Vehicle Fuel	130.52	400	269	33	Tractor/ grounds equipment fuel
	28 Bank charges	50.56	169	118	30	£2 p.wk plus transaction costs HSBC (internal) now j.smithe £432-April (external) Moore Stephens 400-September
	29 Audit Fees	852.00	800	-52	107	
	30 Other professional fees		350	350	0	WSCC payroll charges.
	33 Grants	2,750.00	3,000	250	92	4Sight 300, Girlguides 100, Samaritans 150, UK Harvest 400, Air Ambulance 300, Bognor Armed Forces day-BRAFD 500, Bognor Carnival 300. (plus awards -June 2024).
	34 Summer Playscheme*	2,550.53	3,700	1,149	69	Includes additional day -See playscheme cost spreadsheet for detail.
	36 Community Action	1,480.00	3,300	1,820	45	School donations for families: Bersted Green & Southway £250, Bartons £125. D Day flag for 6/6 £19 and Cllr stand give aways pens and pencils £77.79 and £15 whizz print .
	38 Civic Functions	148.12	400	252	37	Elector mtg-entertainment/refreshments/fruit.
	39 Election costs (Reserve Account £327 paid)		0	0	0	£327 from Reserves for 2023 election.
	40 Tree maintenance & planting		0	0	0	possible ongoing 25/26 budget for trees.
	42 Emergency Resilience		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	43 BPP Objective (reconsider for 25/26)		0	0	0	No Cllr suggestions received.
	44 H&S*	2,019.52	3,000	980	67	Spinney trees 1,745. Field signage £84. New small tables for main hall. (Move in to reserves if not spent for rolling maintenance H&S plan).
	45 Environment Project Fund		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	46 Public Arts Fund (reconsider for 25/26?)		0	0	0	
	47 Reserves-Emergency Staff funding	1,000.00	1,000	0	100	Allocated to reserves incase of emergency staff cover.
	48 Reserves-Property & Grounds & Access Rd	10,000.00	10,000	0	100	Allocated to reserves incase of emergency.
	49 Climate Change		1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	50 Reserves/Operation Watershed-Shripney	3,000.00	3,000	0	100	12k in total allocated for this project (4k in reserves and 5k Arun DC). Invoices so far: 10,112.30.
	51 Riparian Responsibility-Jubilee Field/Spinney ditches.	766.27	2,000	1,234	38	18/7 works-£249.60 for digger-Travis Perkins, £600 for contractors labour& fuel.
	Total 24-25	96,422	187,139	90,717	52	%
	Clerk/RFO note-income:	In general as expected, additional costs for Operation watershed i.e ADC planning fee.				
	Clerk/RFO note-expenses:	As expected, H&S works progressing-see latest report.				