

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED
AT 18:30 ON TUESDAY 10 SEPTEMBER 2024.**

Present: Cllrs J. Barrett, B. Bellhouse, K. Greenway, M. Lury, G. Markwell, W. Kapp, P. Ralph, A. Smith, A. Van Koolbergen, P. Wells and J. Warr-Chapman.

Mrs D. Holcombe (Clerk/RFO), Mrs S O'Connell (Deputy Clerk) and Ms J. Milson (Community Clerk).
Also in attendance C. Cllr Francis Oppler.

In attendance: 0 members of the public.

The Clerk informed members at the beginning of the meeting that because the Chair and Vice Chair had sent their apologies, members needed to vote for a member to Chair the meeting as stated in standing orders 3p. In line with standing orders 3p, Cllr Lury was proposed and seconded and agreed by members to Chair the meeting and Cllr Van Koolbergen was proposed and seconded and agreed by members as Vice Chair.

24188 Apologies for Absence

Cllr Spencer, Yeates and Woodall.

24189 Declarations of Interests

Cllr Greenway declared a personal interest for item 9.

Cllr Lury declared an interest as Leader of Arun DC and as a member of Arun DC Planning Committee.

Cllr Warr-Chapman declared an interest as a member of Arun DC.

24190 Minutes of the Council of 13th August 2024

RESOLVED that the Minutes of the Council of 13th August 2024, having been circulated in advance, be taken as read and signed by the Chairman as a true record

24191 Matters Arising from the Minutes-None.

24192 Reports from County & District Councillors

C. Cllr Greenway informed Members he had recently visited Bersted Park regarding parking issues over there, Cllr Wells and a rep from Hobdens were also in attendance. He had attended a meeting at Arun DC regarding the changes to National Planning Policy Framework which is out for consultation.

C. Cllr Oppler reported he had been away and had nothing to report but would take any questions from members.

District Councillors

D. Cllr Greenway's report as above.

D. Cllr Lury had sent a report which was circulated to Members.

Cllr Wells asked when the West Bersted site will come forward. Cllr Lury replied they have been in contact with the developers and phasing on the site is a big issue and they have been asked to reconsider it.

D. Cllr Yeates had sent her apologies but her report was circulated to Members.

Written reports received are appended to these minutes.

24193 Committee Minutes

To note the Minutes of the following Meetings.



a) Planning Committee held on 3 September 2024
 Cllr Lury declared an interest as a member of Arun DC planning committee and left the room. Cllr Van Koolbergen gave an overview to Members, Members noted the committee minutes.

24194 Public Session-None.

24195 Financial Matters

To approve the Income and Expenditure Report for September 2024.

The September Income and Expenditure Report had previously been circulated to all Members. The Clerk/RFO informed Members that Income and Expenditure was where she expected, and that Health and Safety work had been actioned.

Members agreed to approve the Income and Expenditure report for August.

RESOLVED to approve the Income and Expenditure for September 2024.

24196 Deferred Item-Parish Bin Review

The Deputy Clerk informed members she had written, as requested by Council, to One Stop at Durlston Drive and the Asda Garage on the Chichester Road. She had only received a reply from Asda saying that they already had several bins by the garage and shop and did their own litter pick of the area. Cllr Wells said there was a need for a bin by the bus stop opposite the garage. Cllr Greenway informed members that he had been in contact with Cleansing at Arun regarding litter around Durlston Drive and Royal Parade shops and Arun have powers to enforce them to provide bins. Biffa are now collecting litter every day in both locations. He requested the item be deferred to monitor and, if necessary, the Parish Council could write to Arun DC requesting the shops to provide a bin.

Members agreed to defer until next month and asked that an enquiry is made to Stagecoach to ascertain if they would provide or contribute to a bin for the bus stop opposite the Asda garage.

RESOLVED to defer the item until next month.

ACTION the Deputy Clerk to contact Stagecoach and ask for a bin at the bus stop opposite the Asda garage. **ACTION** Clerk/RFO to itemise for next Council.

24197 Parish Reports

(a) **Chair**

Cllr Spencer had sent his apologies.

(b) **Vice Chair**

Cllr Yeates had sent her apologies as she was attending an Arun DC meeting, report appended to these minutes.

(c) **Clerk/RFO**

The Clerk's report was circulated and are appended to these minutes.

(d) **Deputy Clerk**

The Deputy Clerk's report was circulated and are appended to these minutes.

(e) **Community Clerk**

The Community Clerk's report was circulated and are appended to these minutes.

(f) **Councillor Reports**

Cllrs Bellhouse, Smith and Van Koolbergen's reports were circulated and are appended to these minutes.

24198 Reminders

a) Tea & Coffee Club, 2pm, 16.09.24.



- b) Community Action Committee, 6.30pm, 17.09.24.
- c) Finance Committee, 6.30pm, 24.09.24.
- d) Planning Committee 6.30pm, 01.10.24.
- e) Council 6.30pm, 08.10.24.

24199 Parish Litter pick schedule-Saturdays 11am

- a) Jubilee Fields-September 21st. Cllr Greenway informed members he would not be available. He reported the litter pick at Bersted Green had been a great success with many volunteers and bags of litter collected.
- b) Trees Estate-October 19th.

24200 Correspondence

The Clerk/RFO informed Members she had received:

- Letter via WSALC from Simon Hoare MP regarding withholding details of Councillors sensitive interests and home addresses.
- News Release from Arun DC regarding the Council Tax Charges on second homes and empty properties
- News Release from Arun DC regarding the Future Council Housing Report Launch, 3 September.

24201 Exempt Matters-Personnel Committee

Staffing Matters. Approve the recommendations of the Personnel Committee held on the 20th of August 2024.

a) **NALC Training Policy adoption**

Members agreed to recommend the adoption of this updated policy to include an addition to the study leave arrangements.

RESOLVED to approve the changes to this policy.

b) **Flexible working requests**

Members reviewed the requests from our Deputy Clerk and Community Clerk and recommended to Council to approve. Members agreed for Clerk/RFO to oversee the arrangements.

RESOLVED to approve the above Flexible Working Requests.

c) **Flexible working requests**

Members reviewed the options of the 25/26 Staffing Budget and recommended to Council to approve the 99K option which allows a change of hours for the Deputy Clerk and Community Clerk and includes the anticipated NALC increase and potential Community Clerk appraisal increase. Members agreed for Clerk/RFO to oversee the arrangements.

RESOLVED to approve the 99k Staffing budget.

Cllr Lury wished to thank the Clerks for their involvement with the Tea & Coffee Club and the playscheme and all Councillors that participated.

24202 Urgent Matters – None.

There being no further business the Chairman closed the meeting at 19:19

SignedChairman

Date

