

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 18:30 ON TUESDAY 3 SEPTEMBER 2024
AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.**

Present: Cllrs J. Barrett, A. Van Koolbergen (Vice Chair), J. Warr-Chapman and G. Yeates.
Mrs S. O'Connell (Deputy Clerk) and Mrs D. Holcombe (Clerk/RFO).

In attendance: 0 members of the public.

24178 **Apologies for Absence-Cllr Spencer.**

24179 **Declarations of Interests-None.**

24180 **Public Session-None.**

24181 **Minutes of the Last Meeting 6 August 2024**

RESOLVED that the Minutes of the Meeting 6 August 2024, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

24182 **Matters Arising from the Minutes**

Minute 24158- Deputy Clerk confirmed to Cllr Yeates that the signage for Chalcraft lane BE/50/24/A, has been approved subject to conditions.

24183 **Planning Applications.**

- a) App. No. BE/68/24/HH
Site 40 Bedford Avenue, Bersted
Application Single storey rear extension with skylights
Deputy Clerk confirmed there are no objections registered on the Arun DC website.
RESOLVED to make the following comment: No Objection.
- b) App. No. BE/73/24/T
Site 55 Sunningdale Gardens, Bersted
Application 1 No. Maple (T1) crown reduction to leave a spread of 6m and a height of 4.5-5.5m. 1
No. Cherry (T2) spread reduction to leave a finished spread of 4m.
Deputy Clerk confirmed there are no objections registered on the Arun DC website.
RESOLVED to make the following comment: No Objection-subject to the arborists report having no issue.
- c) App. No. BE/74/24/HH
Site 37 Durlston Drive, Bersted
Application Ramp to front door to provide wheelchair access.
Deputy Clerk confirmed there are no objections registered on the Arun DC website.
RESOLVED to make the following comment: No Objection.

24184 **Planning Decisions made by Arun DC**

Deputy Clerk confirmed, BE/51/12/PL – Land at Chalcraft Nurseries (Feature Wall) – approved subject to conditions.

24185 **Emergency Resilience – Bersted Jubilee Hall as a rest centre.**

Members to consider if they want to enter into a signed agreement with Arun DC to use Bersted Jubilee Hall as a rest centre or have it listed as a potential rest centre. Deputy Clerk explained, either option requires a risk assessment carried out by Arun DC and training will be given. Deputy Clerk confirmed Michael Rowland from Arun DC has offered to attend here on Tuesday, October 22nd, at 18.30. Deputy Clerk confirmed she plans to invite neighbouring parish/town Councils so they can also benefit from the training.

Members had various questions and agreed to list the Jubilee Hall as a potential refuge centre and defer the decision to enter a formal agreement until after the training. The reason being that if we suffer power losses or flooding as we go through the Autumn, we will need to have something in place at least.

RESOLVED to defer this item to November.

24186

Correspondence

Reply from Arun DC regarding Heath Place which was circulated to members.

24187

Matters Arising

Minute 24109-Energy Training, Cllr Yeates asked Deputy Clerk if she has submitted the expression of interest. The Deputy Clerk replied she had and that the choice of Councils to take part would be later in the month.

There being no further business the Chair closed the meeting at 18:58.

Signed..... Committee Chair Date