

**BERSTED PARISH COUNCIL MONTHLY MEETING
18:30 TUESDAY 8th OCTOBER 2024. AGENDA AND BUSINESS.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.

Reminder of standing orders 3x.

A meeting shall not exceed a period of 2 hours and items should not exceed 15 minutes.

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Minutes of Council Meeting 10th September

Minutes have been circulated to Members.

4. Matters Arising from the Minutes

None notified at time of publication.

5. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

6. Committee Minutes

To **note** the minutes and receive any questions from Members:

- Community Action Committee, 17.09.24.
- Finance Committee, 24.09.24.

7. Planning Applications

To consider the following applications

BE/63/24/PL BE/84/24/PL
BE/70/24/PL BE/88/24/HH
BE/77/24/PL

<https://www.arun.gov.uk/weekly-lists>

8. Public Session

Maximum of 15 minutes for all items.

A resolution may be made to allow members of the public present to ask questions.

9. Financial Matters

- a) To approve the September 2024 Income & Expenditure report for the general account.
- b) Review Conclusion of Audit Notice 23/24.

10. 25-26 Hall & Field Charges -Deputy Clerk Item.

Approve the Hall & Field charges for 01/04/25.

11. Deferred Item-Parish Bins

- a) To consider/approve a bin for Chichester Road.
- b) To consider/approve a bin for Durlston Drive.
- c) To consider/approve a dog bin for Stroud Green

12. Operation Watershed -Deputy Clerk Item.

a) To approve a contingency of funds to cover additional costs ie planning application fees £316. (Finance Committee Item).

b) To approve a Contractor for Operation Watershed.

13. Questions for the next Bersted Advisory Meeting- via Teams.

Members to consider if they have any questions to put forward for the meeting of 17/10/24.

14. Business Parish Plan Objectives.

To consider and approve objectives for the Business Parish Plan. (Finance Committee Item).

15. 25/26 Budget -First Draft

To consider and approve the first draft budget. (Finance Committee Item).

16. Parish Reports:

- a) Vice Chair
- b) Clerk/RFO
- c) Deputy Clerk
- d) Community Clerk
- e) ALL Councillors reports

17. Meetings & Reminders

- a) Personnel Committee, 8.30pm approx, 8.10.24.
- b) Infrastructure Committee, 11am, 17.10.24.
- c) Tea & Coffee Club, 2pm, 21.10.24.
- d) Planning Committee 6.30pm, 05.11.24.
- e) Council 6.30pm, 12.11.24.

18. Parish Litter pick schedule-Saturdays 11am

Trees Estate-October 19th.

19. Correspondence (as circulated)

Any further correspondence.

20. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

P.P. D. Holcombe, Clerk/RFO

2 October 2024.