

**BERSTED PARISH COUNCIL MONTHLY MEETING  
18:30 TUESDAY 12<sup>th</sup> NOVEMBER 2024. AGENDA AND BUSINESS**

**All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.**

**Reminder of standing orders 3x.**

**A meeting shall not exceed a period of 2 hours and items should not exceed 15 minutes.**

**Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

**1. Apologies for Absence**

**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

**3. Minutes of Council Meeting 8<sup>th</sup> October**

Minutes have been circulated to Members.

**4. Matters Arising from the Minutes**

None notified at time of publication.

**5. Reports from County & District Councillors**

**Maximum of 15 minutes for this item.**

Councillors are requested to submit written reports prior to the meeting where possible.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

**6. Committee Minutes**

**Maximum of 15 minutes for this item.**

To **note** the minutes and receive any questions from Members:

- Infrastructure Committee, 25.10.24.
- Planning Committee, 05.11.24.

**7. Public Session**

**Maximum of 15 minutes for this item.**

A resolution may be made to allow members of the public present to ask questions.

**8. Emergency Resilience (5/11 Planning item 7).**

To consider and approve the recommendation of the Planning Committee to use Bersted Jubilee Hall as a Rest Centre.

**9. Land agent request for early access via Councils access road, to install a new foul sewer adjacent for Nursery Fields. (5/11 Planning item 8).**

To consider and approve the recommendation of the Planning Committee.

**10. Financial Matters**

Approve the November 2024 Income & Expenditure report for the general account.

**11. Jubilee Fields Memorial Bench**

Approve the request from Unicorn FC to install at their own costs and maintenance responsibility, a recycled bench with a plaque in memory of their late Chairman. (If approved this will be approved to include a disclaimer to protect Council from any responsibility).

**12. Public Consultation-Remote meetings and Proxy Voting (WSALC notice).**

Approve Councils response to this consultation.

**13. Parish Reports:**

**Maximum of 15 minutes.**

- a) Chair
- b) Vice Chair
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

**14. Meetings & Reminders**

- a) Tea & Coffee Club, 2pm, 18.11.24.
- b) Community Action Committee, 6.30pm, 19.11.24.
- c) Finance Committee, 6.30pm, 26.11.24.
- d) Planning Committee, 6.30pm, 03.12.24.
- e) Tea & Coffee Club (school choirs), 2pm, 09.12.24.
- f) Council, 6.30pm, 10.12.24.

**15. Correspondence**

Any further correspondence.

**16. Urgent Matters**

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

**D. Holcombe, Clerk/RFO**

**6th November 2024.**