

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL HELD AT 18:30 ON TUESDAY 5 NOVEMBER 2024  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.**

**Present:** Cllrs P. Ralph, A. Van Koolbergen (Vice Chair), J. Warr-Chapman and G. Yeates and Mrs D. Holcombe (Clerk/RFO).

In attendance: 0 members of the public.

**24252**           **Apologies for Absence-**Cllr Spencer, Barrett and Deputy Clerk.

**24253**           **Declarations of Interests-**Cllr Yeates as a resident of Shripney regarding application BE/86/24/PL.

**24254**           **Public Session-**None.

**24255**           **Minutes of the Last Meeting 1 September 2024**

**RESOLVED** that the Minutes of the Meeting 10 September 2024, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**24256**           **Matters Arising from the Minutes** -none.

**24257**           **Planning Applications.**

- a)           App. No.           BE/86/24/PL  
Site               Rear of Regal House and Wayside, Shripney Road, Shripney  
Application       Erection of 7 No. residential dwellings and associated works including new access.

*Notes on this application:*

*A previous application for 9 dwellings (BE/71/23/PL) on this site was refused by ADC and went to appeal and ADC's decision was upheld by the appeal, but only because of existing trees for two plots overshadowing them. These plots have now been taken out of the new application.*

*The Transport statement is 2 years old, before Amazon was built and mentions the A29 realignment north of the site which will assist with vehicles turning right into it. No objection from Highways they are satisfied with the transport statement and consider there is no severe impact on the A29 from this development.*

**RESOLVED** to make the following comment: **Object.**

Based on Arun Local Plan Policies T DM2, W DM2/3, and T SP3 -safety of road access, also HDQ8 car parking in our Neighbourhood Plan policy. Members also commented the car parking plans were not clear enough to determine if parking was adequate.

**24258**           **Planning Decisions made by Arun DC**

BE/40/22/PL – Former Bartons School Site – 20 Dwellings – approved subject to conditions and a planning obligation (S106).

BE/67/24/S73- Lec Airfield, Shripney Road – variation of conditions regarding take offs and landings – approved subject to conditions.

BE/79/24/TC – Liseve Lodge, 84 North Bersted Street – fell 2 trees – No Objection.

BE/73/24/T – 55 Sunningdale Gardens – Withdrawn

BE/70/24/PL - Land adjacent to 21 Greencourt Drive (2 bungalows at the rear) – Withdrawn

BE/77/24/PL - Land to the north and west of Shripney Lane (Paw Paddock) – approved subject to conditions.

BE/63/24/PL – Oldlands Way -fencing for Acopia Ltd– approved subject to conditions.

**24259**           **Emergency Resilience – Bersted Jubilee Hall as a rest centre.**

Members to consider if they want to enter into a signed agreement with Arun DC to use Bersted Jubilee Hall as a rest centre. Members reviewed and noted there are no obligations if the Council signs the document or not it can still be listed as a rest centre with Arun DC. Members agreed to

forward this to Council with their recommendation to sign and return. Members agreed that a small group would be required to be set up to assist, when necessary, Clerk/RFO reminded Members that we already have a procedure to follow in an emergency and this would be an opportunity to widen this to include a suitable team to assist in an emergency.

**RESOLVED** to recommend to Council to sign.

**24260 Land agent request for early access to install a new foul sewer adjacent to the access road for Nursery Fields.**

To consider the request received on 15 October from ICOSA Water for early access Parish Council owned land (access road to Jubilee Hall) to enable installation of new foul sewer works for Nursery Fields. The Clerk informed Members that notice had been served on the Parish Council and this item was just a formality to give approval. The Deputy Clerk and Clerk/RFO had met with the land agent to explain access requirements for the hall and residents on Friday 1<sup>st</sup> November, letters were also on the 1<sup>st</sup> November hand delivered to inform close neighbours of works due. It is not anticipated that there will be any problems. Works are due to commence on 18<sup>th</sup> November and could last 2 weeks. Members noted and recommended to Council for approval.

**RESOLVED** to recommend to Council to approve.

**24261 Drainage issues with Nursery Fields.**

To consider the request from Arun DC’s drainage officer for the Parish Council to write to the case officer requesting that Arun tighten up procedures where pre commencement drainage conditions have not been signed off, but the developer continues to build.

**RESOLVED** Members agreed for Deputy Clerk to write to Arun DC to raise these concerns.

**24262 Operation Watershed – Shripney**

The Deputy Clerk had previously circulated a Memo to Members which is appended to these minutes. Clerk/RFO also updated Members.

**24263 Correspondence**

Arun DC email inviting comments on potential Future Climate Change Events.

**24264 Matters Arising-none.**

There being no further business the Chair closed the meeting at 19:41.

Signed..... **Committee Chair**      **Date** .....