



**BERSTED PARISH COUNCIL MONTHLY MEETING
18:30 TUESDAY 14th JANUARY 2025. COUNCIL AGENDA.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

Reminder of standing orders 3x.

A meeting shall not exceed a period of 2 hours and items should not exceed 15 minutes.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

4. Minutes of Council of 10th December

Minutes have been circulated to Members.

5. Matters Arising from the Minutes

None notified at time of publication.

6. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

7. Financial Matters

Approve the December 2024 general account Income & Expenditure report.

8. Approve Final Budget for 25/26

Approve the final Budget for 25/26 as recommended by F&GP Committee on the 26th of November 2024.

9. Committee Minutes

To approve the minutes of the 03.12.24 Planning Committee and receive any questions from members:

10. Bersted Parish Reports

All are requested to submit written reports prior to the meeting.

Maximum of 15 minutes for this item.

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) Parish Councillors reports

11. Bersted Litter Pick Schedule for 2025

To approve the Litter pick schedule for 2025.

(Lead-Cllr Greenway, Saturdays, 11am).

Trees' Estate 15/3/25

Stroud Green 19/4/25

Central Avenue 17/5/25

Shripney 21/6/25

Bersted Park 19/7/25

Bersted Green 16/8/25

Jubilee Field 20/9/25

Trees' Estate 18/10/25

12. Meetings & Reminders

a) Health & Safety Meeting 10am, 20.01.25.

b) Tea & Coffee Club 2pm, 20.01.25.

c) Community Action 6.30pm, 21.01.25.

d) Finance Committee 6.30pm, 28.01.25.

e) Planning Committee 6.30pm, 04.02.25.

f) Council 6.30pm, 11.02.25.

g) Personnel Committee, after Council, 11.02.25.

h) Infrastructure 11am, 13.02.25.

i) Tea & Coffee Club 2pm, 17.02.25.

j) Finance Committee 6.30pm, 25.02.25.

k) Planning Committee 6.30pm, 04.03.25.

l) Council 6.30pm, 11.03.25.

m) Tea & Coffee Club 2pm, 17.03.25.

n) Community Action 6.30pm, 18.03.25.

o) Finance Committee 6.30pm, 25.03.25.

13. Correspondence

a) As circulated.

b) Further Correspondence

14. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

8th January 2025.