

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 18:30 ON TUESDAY 4 FEBRUARY 2025
AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.**

Present: Cllrs P. Ralph, J. Spencer (Chair) and A. Van Koolbergen (Vice Chair).

Mrs S. O'Connell (Deputy Clerk) and Ms J. Milson (Community Clerk).

In attendance: 0 members of the public.

24342

Apologies for Absence

Cllrs Barrett, Warr-Chapman and Yeates (Arun DC business)

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Declarations of Interests

None.

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Public Session

None.

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Minutes of the Last Meeting 7 January 2025

RESOLVED that the Minutes of the Meeting 7 January 2025, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

24346

Matters Arising from the Minutes

None.

24347

Planning Applications.

None received this month.

24348

Planning Decisions made by Arun DC

BE/113/24/PL – Manor Farm, Solar Farm, Shripney Lane – approved subject to conditions.

24349

Operation Watershed – Shripney

The Deputy Clerk informed members she was waiting for the biodiversity surveys from the ecologist, which would then be sent to Arun DC for the two planning applications to progress. The FRAP application to the Environment Agency was sent in December and again she awaits any comments from this and is hopeful permission is granted to do the work.

24350

Replacement Tree in Rowan Way

To consider and recommend to Council a replacement Rowan tree in Rowan Way, either sourced from a garden centre or WSCC Donate a Tree Scheme. The Deputy Clerk informed members that the WSCC Donate a Tree Scheme costs £257 for a 2 -3 metre tall tree which is installed with stakes, strimmer guard and irrigation tube and is maintained for 3 years before the Parish Council then maintain it, or buy a tree and have Town Force install it, however research shows the tree will be smaller and there would be a charge to deliver and install. Members agreed to have a Rowan tree through WSCC Donate a tree scheme at a cost of £257. The Deputy Clerk informed them that WSCC would plant the tree between November and February.

RESOLVED to recommend that a replacement Rowan tree is bought through WSCC Donate a Tree Scheme.

24351

Speed Indicator Device (SID)

To review the results and consider other locations in the Parish the Speed Indicator Device could be used. The Deputy Clerk circulated weekly figures for Chichester Road, North Bersted Street and Rowan Way showing the average speed hourly for 24 hours. She is yet to collate the information into a simpler spreadsheet as there are several tabs with information on for each location, including one showing how many exceeded the speed limit and what time of day.

Members then discussed locations for future siting of the SID and agreed to keep the locations previously used (Chichester Road by New Barn Lane, Rowan Way, North Bersted Street and Chalcraft Lane) except for Shripney (due to continuing roadworks restricting traffic) and include a location along Chichester Road from Holy Cross Church to the Royal Parade.

RESOLVED to site the SID at Chichester Road by New Barn Lane, Rowan Way, North Bersted Street, Chalcraft Lane and Chichester Road at a location from Holy Cross Church to the Royal Parade.

ACTION The Deputy Clerk to make a request to ENERVO for those locations.

24352

Correspondence

The Deputy Clerk had circulated to members notes from Steve Tilbury Planning Consultant regarding Neighbourhood Planning and Planning Reform and Making Effective Planning Representations. Cllr Spencer had attended a WSALC training session for Making Effective Planning Representations and said it had been useful and informative. He suggested members may wish to attend the planning training sessions or Councillor training being offered by WSALC. The Deputy Clerk informed members that the Clerk had previously circulated a list if they wished to attend any.

The Deputy Clerk also mentioned the decision of Arun DC Planning committee to defer “West Bersted” application, due to issues with affordable housing percentage being reduced to 10% from 30%, flooding and lack of secondary school provision locally.

24353

Urgent Matters

None.

There being no further business the Chair closed the meeting at 19:00

Signed..... Committee Chair Date