



NOTICE IS HEREBY GIVEN THAT THE COMMUNITY ACTION COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, JUBILEE FIELDS, PO21 5TU. AT 19:00 ON TUESDAY MARCH 18TH, 2025. Members of the public are welcome to attend this meeting. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members: Cllrs: Martin Lury (Chair), W. Kapp (Vice Chair), J. Spencer, G. Yeates, Paul Ralph, Bex Bellhouse, Phil Woodall, Gary Markwell, and Community Clerk June Milson.

Community Representatives: H. Griffin, S. Hearn, Reverend Jo King, Jacqui Herrington (FSW), John Childs.

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1) Apologies for absence.

2) Declarations of Interests.

It is a requirement for all Members to make a declaration of personal and prejudicial interests either prior to commencement of the meeting or at any time during the meeting where such an interest may become apparent.

3) Public Session.

A resolution may be made to allow members of the public present to ask questions, as per policy, 3 minutes per person to a maximum of 15 minutes.

4) Minutes of the Meeting of 21st January 2025.

To receive and, if agreed, adopt the Minutes of the above Meeting.

5) Matters arising from the Minutes - matters not addressed elsewhere in the agenda.

6) Community Representative and Committee Reports.

a) Steve Hearn, b) Herbie Griffin, c) Family support (FSW), d) Reverend Jo King.

7) Fresh Food for Families- Action from Minute 24286 (a) deferred to this meeting - update from Cllrs Bellhouse, and Lury.

8) Terms of Reference 2025 - To review and approve.

9) CC36 24/25 Budget-See spreadsheet previously circulated.

a) Approve amount for Fresh Food for Families donations to Bersted Green, Southway and Bartons Schools for April 2025, Easter half term.

10) Budget Ideas 25/26-See memo and budget spread sheet previously circulated for discussion and approval.

11) Community Awards - To consider nominations and choose winners of the four categories.

12) Tombola Stall at Annual Parish Meeting (Electors' Meeting) May 16th 6pm. Tombola Stall and/or Council Stand at Craft Fayre 7th June- for discussion, approval and volunteers.

13) Spinney Clean up lead by Cllr Spencer - Suggested date Sunday 25th May - Approve and request for volunteers.

14) Reminders:

Chairman's Reception Friday 4th April 7pm. Tea & Coffee Club April 7th 2pm and 16th May, 2pm. Litter Picking Saturday 26th April 11am Stroud Green. Saturday 17th May 11am. Central Avenue. Annual General Meeting (AGM) Tuesday 13th May 7pm. Annual Parish Meeting (Electors) Friday 16th May 6pm. Community Action Meeting 20th May, at 7pm.



BERSTED PARISH COUNCIL
Clerk/RFO to the Council
Bersted Jubilee Hall, Jubilee Fields, Chalcraft Lane, Bersted,
Bognor Regis, West Sussex, PO21 5TU.

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15) Correspondence

Thank you from Schools. Community Clerk sent thank you letter to Mrs Edwards for her continued support to Fresh Food for Families. Letter from the Community Clerk to Megan Hamlyn Head of Marketing & Community (Nursery Fields).

16) Urgent matters other matters considered by the Chairman to be of an urgent nature and notified in writing in advance. Members should note that no decision can be made.

June Milson, Community Clerk, 11th March 2025.

Final