



**Bersted
Parish Council**

**Clerk/RFO to the Council
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NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL BE HELD AT BERSTED JUBILEE HALL 19:00 ON TUESDAY 25th MARCH 2025.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business which is set out on the agenda given below.

Members of the Committee: Cllrs A. Van Koolbergen (Chair), K. Greenway (Vice Chair), A. Smith, P. Wells, P. Woodall, J. Spencer, and G. Yeates, as Chairman & Vice Chairman of Council *ex officio*. Clerk/RFO and Deputy Clerk also in attendance.

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

- 1. Apologies for Absence**
- 2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy, to a maximum of 15 minutes.

- 3. Minutes of the Meeting of 18th February 2025.**

To consider, and if agreed, approve the Minutes of the Meeting of 18th February 2025.

- 4. Matters Arising from the Minutes**

Matters not addressed elsewhere in the agenda.

- 5. 24/25 Income & Expenditure Report** (Circulated prior to the meeting).

Review and approve the latest Income & Expenditure report.

- 6. Grant Policy Review** (Circulated prior to the meeting).

Review the Grant Policy.

- 7. Grants S137** (Circulated prior to the meeting).

Review and approve and applications received.

- 8. Terms of Reference Review** (Circulated prior to the meeting).

Review and approve the Terms of Reference.

- 9. Financial Regulations Review** (Circulated prior to the meeting).

Review and approve the Financial Regulations.

- 10. Correspondence**

Confirmation from NALC of update to Financial Regulations regarding procurement.

- 11. Urgent Matters**

Matters considered to be of an urgent nature not addressed elsewhere in the agenda.

Members should note that no decision can be made, but it may be added to the next agenda.

Debbie Holcombe, Clerk/RFO to the Council 18th March 2025.