



## Bersted Parish Council

**Clerk of the Council**  
**Bersted Jubilee Hall, Chalcraft Lane**  
**North Bersted, Bognor Regis**  
**West Sussex PO21 5TU**

Tel: 01243 842221

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**NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU AT 19:00 ON TUESDAY 1 APRIL 2025.**

**Notice to all in attendance, this meeting may be recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

**Members of the Committee:** Cllrs J. Barrett, P. Ralph, J. Spencer (Committee Chair), A. Van Koolbergen (Committee Vice Chair), J. Warr-Chapman and G. Yeates.

### AGENDA AND BUSINESS TO BE CONDUCTED

#### 1. Apologies for Absence

#### 2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions. Public session shall not exceed 15 minutes, standing order 3f, unless directed by the Chair of the meeting.**

#### 3. Minutes

To approve the Minutes of the Planning, Amenities & Environment Committee of 4 March 2025. Minutes have been circulated to members.

#### 4. Matters Arising from the Minutes

#### 5. Planning Lists from Arun District Council

To consider and approve comments on planning applications received from Arun DC and other authorities. Applications received up to and including 1 April 2025 will be considered. See attached List.

#### 6. Planning Decisions

To note decisions made by Arun DC.

Full reasons for decisions and conditions imposed may be viewed at [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

#### 7. Elbridge Recycling Centre

Members to receive an update from Cllrs Greenway and Van Koolbergen on whether the conditions imposed by the WSCC application are being adhered to.

#### 8. Correspondence

#### 9. Urgent Matters Raised by Members

Matters considered by the Chair to be of an urgent nature only. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell – Deputy Clerk to the Council  
 25 March 2025.

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### Item 5. Planning applications for consideration

App. No. BE/16/25/RES  
 Site Land at Oldlands Farm, Newlands Road, Bognor Regis  
 Application Approval of reserved matters following outline consent BE/150/22/OUT comprising 3 No. units with Class B2 and/or B8 of the Use of Classes Order (including ancillary office provision) with associated enabling works, parking, landscaping and sustainable drainage system with access of Newlands Road.

App. No. BE/102/24/PL  
 Site Land at the rear of The Oaks and Garth Cottage, Shripney Road, Bognor Regis.  
 Application Shripney riverbank improvement scheme (Site A) for Garth Cottage and The Oaks, to reinforce part of the garden boundary that is slipping into the ditch at the rear of each property. Replacement garden footbridge at The Oaks and additional culvert work to improve the flow from the ditch.

App. No. BE/103/24/PL  
 Site Bersted Brooks Nature Reserve, off Rowan Way, Bognor Regis  
 Application Creation of 2 no. 35m long section of watercourse connected to the north bank of the Aldingbourne Rife and incorporation of culverts and handrails to form pedestrian crossings of the new watercourse, adjacent to the main river channel.

App. No. BE/19/25/S73  
 Site Arun Retail Park Unit F1, Shripney Road, Bersted  
 Application Variation of condition following the grant of BE/15/89 relating to condition 4 (opening hours to be extended)

App. No. BE/17/25/HH  
 Site 3 Westfield, Bersted  
 Application Drop Kerb

App. No. BE/18/25/T  
 Site The Stables, Rookery Farm, North Bersted Street  
 Application 1 No. Sycamore crown reduction leaving a height of 18m and a spread of 5m

**Link to ADC's Planning Portal -**

<https://www.arun.gov.uk/weekly-lists>

### Applications received on 21<sup>st</sup> March

App. No. BE/37/25/TC  
 Site Rookery Farmhouse, North Bersted Street.  
 Application Fell 1 No. Lawson Cypress (T1) This tree is within North Bersted Conservation Area.

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